



State of New York
DIVISION OF CRIMINAL JUSTICE SERVICES
4 Tower Place
Albany, New York 12203-3764
<http://criminaljustice.state.ny.us>

TO: New York State Law Enforcement Executives

FROM: Gerard Miller, Office of Public Safety

DATE: June 11, 2009

SUBJECT: Motor Vehicle Collision Investigation – At Scene Course

The Office of Public Safety is pleased to offer the Motor Vehicle Collision Investigation – At Scene Course. The course will be presented at the Police Chief's of Orange County Training Academy August 10-21, 2009 from 8:00 AM to 4:00 PM, Monday - Friday.

The Motor Vehicle Collision Investigation – At Scene Course trains officers to process accident scenes by preserving and collecting the available data and physical evidence. Students are also trained in basic collision investigation calculations and scene diagramming. **Each student should bring the following items to the training:**

- **Basic Scientific Calculator capable of performing square roots**
- **Intermediate quality drawing compass with lead tip(s)**
- **Two drafting triangles (approximately 6 inch and 10 inch)**

Due to the hands-on field exercises, registrations will be limited. You must, therefore, receive confirmation of acceptance to attend. Please return the enclosed registration form no later than the date specified. For your convenience it may be faxed to (518) 457-0145. Directions to the training site will be included in your confirmation notice. If you have any questions about registration, please contact Tim Adamczak via e-mail at Tim.Adamczak@dcjs.state.ny.us or by telephone at (518) 457-1245.

Enclosure



Motor Vehicle Collision Investigation – At Scene Course

<p>Agency Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>_____</p> <p>Phone Number: () _____</p> <p style="text-align: center;">** One officer per application**</p> <p>**Incomplete applications will be returned**</p>	<p>Person Attending (one per application):</p> <p>Name: _____</p> <p>SS#: _____ and DOB: _____</p> <p>E-mail: _____</p> <p>Position: <input type="checkbox"/> Police Officer. Rank: _____</p> <p style="padding-left: 20px;"><input type="checkbox"/> Peace Officer. Type: _____</p> <p style="padding-left: 20px;"><input type="checkbox"/> Other _____</p> <p>Status: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Volunteer</p> <p style="padding-left: 20px;"><input type="checkbox"/> Other _____</p> <p><small>* Information is required to register for classes, and to update the training record in the peace and police officer registry. Employees of criminal justice agencies may appear in the registry, depending upon statute. Paper record is later destroyed to protect your privacy.</small></p>
<p><i>Please check the desired training site</i></p> <p><input type="checkbox"/> August 10-21, 2009 – Police Chief’s of Orange County Training Academy <i>Register no later than July 27, 2009</i></p> <p style="margin-top: 10px;">The specific location and time will be given upon confirmation of attendance.</p>	
<p>Confirm attendance to:</p> <p>Fax: () _____</p> <p>Note: Staff <u>may</u> e-mail notices if time permits. You must provide a fax number. PRINT clearly!</p> <p>E-mail: _____</p>	<p>Commanding Authorization:</p> <p>Name/Rank _____</p> <p>Telephone: () _____</p>

Please return or FAX this application (No cover sheet necessary) to:

Tim Adamczak, Senior Training Technician - Police
 NYS Division of Criminal Justice Services
 4 Tower Place, 4th Floor
 Albany, NY 12203-3764

Phone: (518) 457-1245
 FAX: (518) 457-0145

Please complete and return no later than the dates indicated above

****Incomplete applications will be returned****

